

FIELDS OPERATIONS SUPERINTENDENT

The Somerset County Sanitary District, Inc. is accepting applications for a Superintendent.

Applicants must have the following:

- Bachelor's Degree or its equivalent plus two (2) years of experience in management and operations of water and wastewater systems. Experience in the fields Water Treatment and Distribution and Wastewater Collection and Treatment required. Extensive knowledge of pumps, plumbing, and electricity and management practices.
- Maryland Board of Waterworks and Waste Systems Operators Certificates: Wastewater Treatment 5A and Water Treatment 3 required. Sewer Collections System 2 and Water Distribution System 2 are a plus.
- Valid Class D Driver's License. Class B CDL Driver's License with Air and Tanker Endorsements is a plus.
- Any equivalent combination of experience and training that provide the preferred knowledge, skills, and abilities.

A copy of the applicant's license and MVA Driving Record must be submitted with all applications.

The Superintendent position includes the following benefits: MD Pension System, Health Insurance, Vacation and Sick Leave.

The Position is a Grade 17 with a starting salary of \$82,303 with a potential for negotiation based on candidate experience. Additionally, we are offering a sign-on bonus of \$10,000, which will be disbursed incrementally over the initial 5 years of employment.

Application forms, job descriptions and job requirements may be obtained from the Somerset County Sanitary District, Inc. office. Applications will be accepted until filled.

Somerset County Sanitary District, Inc.
Somerset County Office Complex-Room 103
11916 Somerset Ave., Box 1
Princess Anne, MD 21853
410-651-3831

AN EQUAL OPPORTUNITY EMPLOYER

FIELD OPERATIONS SUPERINTENDENT

EMPLOYEE: SALARY: Grade 17

WORK SITE: Somerset County Sanitary District Inc.
Somerset County Water and Sewer Facilities

SUPERVISED BY and REPORTS TO: General Manager

JOB SUMMARY:

This is a position that involves extensive independent judgment and decision-making. A person filling this position shall manage and oversee all aspects of the field operations and maintenance of the water and wastewater systems and related equipment and structures operated by the Somerset County Sanitary District Inc.

This position will be required to perform a variety of duties including personnel management, facilities management and contractor oversight. This position requires possible overtime work and may require flexible scheduling to complete task in a more efficient manner. This position reports to and takes direction from the General Manager.

EXAMPLES OF WORK:

Performs any combination of the following duties according to specific guidelines:

1. Schedule, direct or perform Operations and Maintenance at all Somerset County Sanitary District Facilities. These facilities include the Princess Anne WWTP, Princess Anne Gravity Sewer Collection System, Fairmount Vacuum Sewer Collection System, Tylerton WWTP and Gravity Sewer Collection System and Ewell WWTP and Gravity Sewer Collection System, Princess Anne Water System, Fairmount Water System, Outlying Crisfield Water Distribution System and Outlying Crisfield Vacuum and Gravity Sewer Collection System.
2. Perform troubleshooting and analysis to keep all systems at peak function to maintain compliance with all Maryland Department of the Environment and U.S.E.P.A. regulations.
3. Create and administer Safety program to comply with O.S.H.A. and Maryland Occupational Safety and Health regulations.
4. Schedule, direct or perform of Laboratory practices and testing for the analysis of water, wastewater, biosolids and soils.
5. Create and submit all required reports to maintain compliance with all Maryland Department of the Environment and U.S.E.P.A. regulations.
6. Specify, and purchase materials, chemicals and equipment necessary for the proper Operations and Maintenance at all Somerset County Sanitary District Facilities.
7. Specify, purchase, direct and/or oversee Contract work necessary for the proper Operations and Maintenance at all Somerset County Sanitary District Facilities.

8. Read equipment manuals and blueprints to aid in the operations of water and wastewater systems.
9. May operate office equipment to complete necessary task.
10. Uses vehicles and equipment such as pickup trucks, dump trucks and equipment including skid steer loader, power and hand tools to perform required task.
11. Performs such other duties as may be assigned by the General Manager of the Somerset County Sanitary District

KNOWLEDGE, SKILLS, AND ABILITIES:

1. Working knowledge of operations and maintenance practices and procedures for Water and Wastewater Systems.
2. Working knowledge of Laboratory practices and testing for the analysis of water, wastewater, biosolids and soils.
3. Ability to understand and carry out oral and written instructions and to request clarification when needed.
4. Ability to create and maintain records and files.
5. Ability to meet public well and deal effectively with their questions or problems.
6. Ability to establish and maintain effective working relationships with co-workers and employees and officials in other departments.
7. Ability to communicate orally and in writing.
8. Ability to read equipment manuals and blueprints to determine proper maintenance intervals and procedures.
9. Ability to work overtime and flexible hours to complete task in a more efficient manner.

TRAINING AND EXPERIENCE:

1. Bachelor's Degree or its equivalent plus two (2) years of experience in management and operations of water and wastewater systems.
2. Class D driver's License with no points.
3. Must have the following Maryland Board of Waterworks and Waste Systems Operators Certificates: Wastewater Treatment 5A, Water Treatment 3, Sewer Collections System 2 and Water Distribution System 2.
4. Any equivalent combination of experience and training that provide the preferred knowledge, skills, and abilities.