

Source Water Specialist Job Description

***APPLY ON [INDEED](#)**

About Maryland Rural Water Association

MRWA is responsible for improving the quality of life in rural and small municipal communities throughout the state of Maryland by providing assistance to these areas regarding the security, safety and availability of affordable drinking water, and the proper treatment of wastewater to ensure protection of our environment.

MRWA is a 501(c)(6) nonprofit association of water and wastewater utilities in Maryland. In addition to utility system members, MRWA is supported by industry vendors and others that recognize the importance of our mission including the USDA, EPA, and the Maryland Department of the Environment. MRWA's mission is to provide on-site technical assistance, training, and a strong representative voice for the benefit of Maryland's water and wastewater systems.

Purpose of Position

The Source Water Specialist provides technical assistance for the creation and implementation of Source Water Protection Plans as well as other on-site training and support primarily for rural and small public drinking water systems.

Primary Responsibilities

- Assist and support both small drinking water systems and the Maryland Department of the Environment (MDE) by compiling and documenting data for the creation of Source Water Protection Plans (SWPPs).
- Develop, research, and implement SWPPs to address the state specific source water protection needs of rural and small community water systems in Maryland.
- Assist rural and small communities served by public water systems to reduce or eliminate the potential risks to drinking water supplies through the development of SWPPs and help these entities with the implementation of contamination prevention measures against pollution and toxins.
- Act as a liaison to create better coordination, communication, and collaboration between rural and small community multi-jurisdictional entities and local, county, and state agencies (MDE).
- Review, analyze and explain policies, rules, regulations, legislation, and laws as they pertain to rural and small drinking water systems.

- Respond to inquiries from facilities, consumers, governmental agencies, and others regarding technical matters.
- Provide presentations and assistance to local officials, community groups, and others.
- Travel extensively throughout the state. Occasionally travel outside the state as needed for conferences and training.
- Ensure grant/contract requirements are fulfilled.
- All other duties as assigned by the Program Manager or CEO.

Internal Relationships

The Source Water Specialist works closely with the Executive Director/CEO, and all members of the MRWA field and office staff. Position reports to the Executive Director/CEO.

External Relationships

The Source Water Specialist works closely with the Maryland Department of the Environment (MDE), and has frequent contact with water system personnel, industry representatives and technical organizations.

Employment Qualifications

- Positive attitude, flexible, with the ability to work in a range of different environments
- Bachelor's degree in Environmental Sciences, Natural Resources, Geosciences, or other related field and/or 2+ years professional experience in the environment or water industry.
- OR a minimum of any combination of education equivalent to graduation from an accredited college or university with major course work in Geology, Hydrology, Water Resource Management, Environmental Science, or a related field and/or multi-year experience in environmental science or water industry.
- Technical knowledge of watersheds, surface water, ground water, wellheads, and the public water supply. Ability to communicate effectively, orally and in writing, with operation specialists, decision makers, regulatory agencies and other professionals.
- Knowledge of local government operations and public utilities is preferred.

- Knowledge and understanding of environmental limitations impacting water users in Maryland is preferred.
- Ability to exercise discretion and independent judgment while working independently and presenting sensitive information to diverse interest groups.
- Self-motivated with the ability to work independently to complete projects on time without daily supervision.
- Good sense of humor, enthusiasm, and team mindedness.
- Customer focused approach.
- Strong planning and organizational skills with the ability to manage multiple projects concurrently and prioritize requests to ensure those requests with serious health or economic risks are resolved first.
- Basic to intermediate skills in Microsoft software applications such as Word, Excel, PowerPoint, as well as ArcGIS, and other mapping software.
- Ability to travel extensively, and self-manage job tasks appropriately.
- Must have a valid driver's license and access to a reliable vehicle for transportation. Travel reimbursement is provided.

Employment Details

The Source Water Specialist is a salaried position with full range of benefits including health insurance, holidays, vacation, sick leave, 401(k), and others. Salary is commensurate with experience.

Maryland Rural Water Association is an Equal Opportunity Employer and will not discriminate against any employee or applicant on the basis of race, color, sex, national origin or religion as prohibited by the federal Civil Rights Act, or on basis prohibited by any other applicable law. In compliance with the Americans with Disabilities Act, MRWA will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations.

Job Type: Full-time

Pay: From \$50,000.00 per year

Benefits:

- 401(k)

- 401(k) matching
- Dental insurance
- Flexible schedule
- Health insurance
- Life insurance
- Paid time off
- Vision insurance

Schedule:

- Monday to Friday

Application Question(s):

- Do you have a background that is focused on addressing environmental and/or water issues?

Education:

- Bachelor's (Required)

Experience:

- Environmental issues: 3 years (Required)

License/Certification:

- Driver's License (Required)

Ability to Relocate:

- Maryland: Relocate before starting work (Required)

Willingness to travel:

- 50% (Required)

Work Location: On the road