

Cecil County's Department of Public Works – Wastewater Division is seeking a **MAINTENANCE SUPERVISOR** with a minimum hourly rate of \$24.10. (Grade 116G). Position performs at a technical level that plans, schedules, performs, and/or supervises employees performing maintenance and repair of equipment, machinery, and facilities, such as wastewater treatment plants, sewer pumping stations, and related facilities. Position reports to Manager of Wastewater Operations for direction and supervision.

**Duties:** Plans, schedules, directs and supervises the activities of assigned maintenance mechanics and other personnel in performing preventative and corrective maintenance and repair of equipment, machinery, and facilities at wastewater treatment plants, sewer pumping stations, and related facilities; enforces safety requirements; performs higher level maintenance and repairs. Performs skilled and unskilled manual labor and other tasks as needed. Inspects and troubleshoots equipment, machinery, and facilities to determine the type and amount of repairs required; uses computerized maintenance management programs to schedule and track required maintenance and repair. Provides input to Chief (Wastewater) in the preparation of annual operating budget. Assists management in administration of supply and/or service contracts for the maintenance, repair, and/or minor upgrade of equipment, machinery, and facilities at wastewater treatment plants, sewer pumping stations, and related facilities. Establishes and maintains an inventory of repair parts and other needed supplies and equipment. Supervises the use and maintenance of assigned vehicles, tools, and equipment. Trains, develops and provides input in evaluating employees.

**Position requirements:** High School diploma or GED; Associate's degree in maintenance or related field preferred. Minimum of three(3) years' experience in maintenance and repair of pumps, motors, and other mechanical equipment; Minimum of one (1) year supervisory experience; two (2) or more years' experience in wastewater treatment plant and sewer pumping station maintenance and repair preferred; two (2) or more years' experience in troubleshooting and repair of PLC's and instrumentation preferred. Equivalent combination of education and experience may be substituted. Valid Class B Commercial Driver's License (CDL), or ability to obtain within six (6) months of hire. Confined Space Entry certificate or ability to obtain within six (6) months of hire.

Please go to [www.ccgov.org](http://www.ccgov.org) to complete an application/ submit a resume.

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